Reporting of a Violation of Code of Ethics and Policies ("Whistleblower Policy")

Purpose

The purpose of this policy is to provide all board members, committee members and staff with guidelines for the reporting of unethical or illegal behavior by Brain Research Foundation's board members, committee members, staff, vendors or professional service providers.

Policy

Brain Research Foundation is committed to lawful and ethical behavior in all of its activities and requires its board members, committee members and staff ("BRF person") to conduct themselves in a manner that complies with all applicable laws and regulations. At any time a BRF person has a concern regarding the propriety or legality of any action contemplated to be taken or that has been taken by Brain Research Foundation or any other BRF person, or believes that an action needs to be taken for Brain Research Foundation to be in compliance with law or appropriate ethical standards, the BRF person should promptly advise the Treasurer. The Treasurer will share any finance-related reports with the Chair of Brain Research Foundation's Finance and Investment Committee.

If management is unresponsive, if the complainant believes management will be unresponsive, or if management is itself the subject of the concern, BRF person should contact the Chair of Brain Research Foundation's Finance and Investment Committee to report his or her concerns. Every effort will be made to investigate a report by a BRF person as discreetly as possible. Because of the need to investigate the report, correct a problem, or prevent future problems, Brain Research Foundation cannot, however, promise complete confidentiality.

No BRF person will be discharged, threatened, or discriminated against in any manner for reporting in good faith what he or she perceives to be wrongdoing, violations of law, or unethical conduct.

I have read the above policy and understand its content.
X
Trustee/ Employee Signature
Date